



Email: newsteadclerk@outlook.com

Councillors are summoned to, and the public is given notice of, a meeting of Newstead Parish Council to be held at 7.30pm on Wednesday 14th June 2023 at the Newstead Centre, Tilford Road

Vikki Arkell - Newstead Parish Clerk & RFO

Agenda

- 23.38 To receive and approve apologies for absence
- 23.39 Declaration of Members' interests for this meeting
- 23.40 To receive reports from County and Borough Councillors
- 23.41 Public session: Members of the public can take this opportunity to discuss parish matters with Councillors
- 23.42 To confirm the minutes of the Parish Council Meeting of the 17th May 2023 as accurate
- 23.43 The Clerks Report
 - a. Correspondence received
 - b. Additional jobs for the Lengthsman to fulfil in the next month

Finance and Risk

- 23.44 To note the payment of invoices received in May and to authorise the payment of outstanding invoices
- 23.45 To note the budget and spend to date and review the financial summary at 31st May 2023
- 23.46 To consider the safe storage of Council archives and documents
- 23.47 To consider the grant application received
- 23.48 To approve the Annual Governance documents for year ending 31st March 2023
 - a. To accept the report from the internal auditor
 - b. The Annual Governance Statement
 - c. To consider, approve and sign the Statement of Accounts
 - d. Annual Governance and Accountability Return

Planning

- 23.49 2022/1077 (Revised) Conversion of an existing stable barn and adjoining agricultural outhouse to a new single dwelling, Abbeyfields Farm, Newstead Abbey Park
- 23.50 2023/0449 To increase, refurbish and reconfigure the existing toilet area at Newstead Abbey, Newstead Abbey, Station Avenue

General Matters

- 23.51 To discuss the Councils current priorities and the Councils priorities for the next 12 months
- 23.52 The next steps in the Newstead playground refurbishment project
- 23.53 To consider if there are areas of improvement to the Newstead Parish Council Website
- 23.54 To consider the way that the Council communicates including the use of personal email addresses, the use of mailing lists/groups and the way they are administrated
- 23.55 To receive an update on the garden competition entries
- 23.56 To approve the next addition of the Newstead Parish Council Newsletter
- 23.57 Items for the future agenda and to confirm the date and time of the next meeting: 12th July 2023

8th June 2023