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**Minutes of the meeting held at 7.30pm on Wednesday 11th October 2023
at the Newstead Centre, Tilford Road**

Present: Cllrs; Kyle Futers (V Chairman), Ernest Hardy, Melanie Sherlock, Glynis Williams, Emma Astill, and Tim Moore

Also present: Vikki Arkell (Clerk & RFO), Cllr Sue Pickering (Borough Councillor) and Cllr Stuart Bestwick (County Councillor)

23.99 To receive and approve apologies for absence

Apologies were received from Cllr Paul Bruch, Cllr Chris Barnfather, and Cllr Martin Smith

23.100 Declaration of Members' interests for this meeting

None

23.101 To receive reports from County and Borough Councillors

Cllr Bestwick informed the Council that the Top Wighay Council building would be starting imminently and the planned houses to start in February 2025.

23.102 Correspondence received:

Cllr Astill reached out to residents via the Facebook page:

a. Newsletter feedback

Residents enjoyed the contents of the newsletter however felt that the text was a little small and the colours could be clearer.

b. Siding up

The Clerk has reported the need for siding up to be completed to Gedling and Ashfield and will keep on top of the report.

c. Fly tipping

The Council asked the Clerk to inform the warden for Newstead that fly tipping has starting to increase. Cllr Astill to remind members of the public how to report fly tipping online.

d. Wheelchair access to the new cemetery

The Clerk will again move the bins to beside the noticeboard and make a sign to remind the bin men to return the bins to the correct place.

e. Private property hedges blocking pavements.

The Clerk to create a request letter for Councillors to post through the door of the houses where hedges are blocking the footpath. If the issue is not rectified then the Parish Council will need to report the houses to highways/NCC.

f. Overnight camping in car parks

The Council discussed the issue however the Council are unable to intervene on matters on private land.

g. Any additional correspondence received prior to the meeting will also be considered.

None

23.102 Public session: Members of the public can take this opportunity to discuss Parish matters with Councillors

Kevin Alsop from 1st Abel Cubs and Scouts came to speak to the Council. KA explained that they are unfortunately suffering from anti-social behaviour outside of the building during the sessions. This is resulting in disruption and the need for additional leaders to be present for the safety of the young people attending.

23.103 To confirm the minutes of the Parish Council Meeting on the 13th September as accurate
The Council confirmed the minutes as accurate.

Finance

23.104 To note/approve the payment of invoices received in September 2023
The Council noted the invoices paid in September and approved the payment of the expenses presented by Cllr Moore.

23.105 To review the financial summary and the budget status to 30th September 2023
The Council reviewed the financial summary and the budget spend for the year so far.

23.106 To consider the 24/25 budget
The Council discussed the full budget. The Clerk to finalise the budget and create a projection on how the draft budget will affect the precept.

General Matters Concerning the Parish

23.107 To discuss jobs for the Lengthsman
None

23.108 To review the quote received for the removal of moss on the paths within the New Cemetery
The Council resolved to accept the quote for £360.

23.109 To discuss arrangements for:

- a. Remembrance Sunday (12th November 2023)

The Council confirmed the arrangements.

- b. Community Christmas event

The Council resolved for the event to be held on Friday the 15th December. Tickets to be charged at £1 to include a raffle ticket. The event to be open for any age and tickets to be ordered through the Clerk and Facebook page.

23.110 To discuss how the Newsletter, the Website and Facebook page can be used to inform residents and encourage engagement

The Council discussed the newsletter and agreed that some improvements can be made for the next edition. The Council resolved to add Cllr Moore as admin on Facebook to allow the posts to be linked to the website.

23.111 Update on investigations of the poor road markings on the junction of Station Avenue and the entrance to Northfield/Country Park Car Park

After a land registry search, the Council found that the land is part of land that is leased by Northfield construction. The Council requested that the Clerk contact them to ask if they are responsible for the signage and road markings as part of the lease.

23.112 To discuss options for the location of Parish Council meetings

The Council requested for the Clerk to investigate Annesley Parish Hall to see if it is available for Council meetings.

23.113 To confirm the date and time of the next meeting: 8th November 2023 at 7.30pm

The Council confirmed the meetings as the 8th November at 7:30pm