



Email: newsteadclerk@outlook.com

**Minutes of the meeting held at 7.30pm on Wednesday 8th November 2023
at the Newstead Centre, Tilford Road**

Present: Cllrs; Kyle Futers (V Chairman), Ernest Hardy, Melanie Sherlock, Emma Astill, Glynis Williams and Tim Moore

Also present: Vikki Arkell (Clerk & RFO), Cllrs; Stuart Bestwick, Martin Smith (Borough Councillors) and Cllr Chris Barnfather (County Councillor)

23.115 To receive and approve apologies for absence

None received

23.116 Declaration of members' interests for this meeting

None

23.117 To resolve that due to the nature of the business to be transacted that item 23.136 exclude members of the public and press

The Council resolved to exclude the public and press for agenda item 23.136 as the matter is covered by GDPR

23.118 To receive reports from County and Borough Councillors

The Councillors had no Newstead specific information to share however reminded the Council they were there if their assistance was needed.

23.119 Correspondence received

None

23.120 Public session: Members of the public can take this opportunity to discuss Parish matters with Councillors

Members of the public that were present explained that they had attended to discuss the planning application. Cllr Futers suggested that the members of the public should be part of the discussion for agenda item 23.123. The Councillors agreed.

23.121 Clerks report on outstanding matters

The Clerk updated the Council on correspondence that was awaiting reply. The Clerk to continue to chase.

23.122 To confirm the minutes of the Parish Council Meeting on the 11th October as accurate

The Council resolved to accept the minutes from the 11th October 2023 as accurate.

23.123 2023/0657: Newstead Abbey Park, Nursery Gardens Station Avenue, NG15 8GE

The erection of 5no. glamping units, a bike store, recycling/waste facilities, parking/turning area with electric vehicle charging points together with associated footpaths and a water treatment plant and biodiversity enhancements

Residents in attendance explained that the proposed plan would have a negative effect on their amenity. The Council resolved to object to the application in the first instance and to highlight the concerns regarding

vehicles travelling to the premises and the effects the installation of glamping units could have on the neighbouring properties.

23.124 To note/approve the payment of invoices received in October 2023

The Council resolved to approve the payment of invoices presented.

23.125 To review the financial summary and the budget status to 31st October 2023

The Council reviewed the financial summary and budget and are happy with the spend to date. The income was of a small concern however the Council understood that the cemetery income is unpredictable.

23.126 To accept the village and cemetery grounds maintenance contract for 24/25

The Council reviewed the grounds maintenance contract for 24/25. The Council accepted the contact and the increase in price for 24/25.

23.127 To consider the 24/25 budget and precept requirements

The Council reviewed the draft budget. The Council requested that the events budget was increased to allow for the Christmas event to be held next year. The Council were happy to use the drafted budget to calculate the precept.

23.128 To discuss jobs for the Lengthsman

The Council asked the Clerk to chase a couple of items that hadn't been completed.

23.129 To receive an update on the Cemetery

The Clerk explained that after the recent heavy rain there was significant sinking on 8 graves. Two of which were as deep as 35cm. The Cemetery groundsman has filled and seeded the effected graves and a letter had been sent to the owners to inform them. The Clerk informed the Council that although the Parish Council has no responsibility for the headstones, she had visually checked all the headstones to check they were safe, one that had a slight lean was rectified by the groundsman as part of the infilling, and one is to be monitored. As requested by the Council, the Clerk had relocated the bins and signage has been erected – the leaves behind the bin had also been cleared so the path is now clear. The moss treatment has been applied and is working.

23.130 To note the MUGA inspection and to actions the items to be addressed

The inspection had highlighted a few very low risk items. Information signage had been installed since the inspection was conducted as well as the punch bag removed. CAST have organised a new basket ball hoop to be fitted as the one previously purchased was the incorrect size. The inspection highlighted a hanging rope that needed to be removed and recommended that the netting over the goal be removed due to the significant sagging.

Cllr Moore said he would remove the netting over the goal, Cllr Astill will speak to CAST about the hanging rope as this would require tall ladders to remove.

23.131 To discuss arrangements for:

a. Remembrance Sunday (12th November 2023)

The arrangements were confirmed, the service will be held at 10am and Cllr Brunch has the flag and the wreath to be laid on the day.

b. Community Christmas event (15th December 2023)

The event has been advertised on the website and on the notice boards. The event will be advertised on social media after remembrance Sunday.

23.132 To discuss the contents and publication date of the next edition of the newsletter

The Council will publish the next edition at the end of January. Cllr Astill will gather the contents and Cllr Moore will put the contents together in a suitable format. The Council to assess how the newsletter will be printed and distributed at the January meeting once the size has been ascertained.

23.133 To discuss the lighting provision at the young people's facilities within the village

Following on from some comments made on Facebook, Cllr Moore highlighted the lack of lighting on the MUGA and the playgrounds. The Council requested the Clerk obtain quotes to repair the lighting in the MUGA.

23.134 To discuss options for the location of Parish Council meetings

The Council have enquired about renting alternative spaces and have not been able to find a space that is suitable to hold the meeting on the normal dates. The Council resolved that at this time, due to a suitable venue not being found, the meeting will need to continue to be held at the Newstead Centre.

23.135 To confirm the date and time of the next meeting: 13th December at 7.30pm

The Council confirmed that the next meeting will be held on the 13th December held at the Newstead Centre

23.136 Staffing Matters

The Council resolved to appoint Jane Johnson as locum Clerk to cover the current Clerks maternity leave from January 2024. The current Clerk will work one KIT day per month to assist with the role.