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Minutes of the meeting of Newstead Parish Council held at 7.30pm on Wednesday 8<sup>th</sup> January 2025 at the Newstead Centre, Tilford Road, Newstead

Present: Cllrs; Emma Astill, Kyle Futers, Ernest Hardy, Tim Moore, Melanie Sherlock and Glynis Williams. Also present was County Cllr Chris Barnfather, Borough Councillor Martin Smith and Vikki Arkell (Clerk and RFO)

24.141 To receive and approve apologies for absence

**Apologies were received from Borough Councillors Pickering and Bestwick**

24.142 Declaration of members' interests for this meeting

**Cllr Astill declared an interest in item 24.158 due to one of the applicants being a relative.**

24.143 Correspondence received

**None**

24.144 Public session: Members of the public can take this opportunity to discuss Parish matters with Councillors

**A member of the public introduced herself and explained she was new to the village and was attending as she had some good ideas to share. Cllr Astill welcomed her.**

24.145 To receive reports from County and Borough Councillors

**Cllr Smith had been requested to find out more information regarding the removal of the tree on The Green to improve the CCTV signal – notes added to the agenda under 24.155**

**Cllr Barnfather gave the Council an overview of the devolution process and how it may affect the Parish and the Parish Council.**

24.146 Clerks report on outstanding matters

**All items are on the agenda as individual items**

24.147 To confirm the minutes of the Parish Council Meeting on the 11<sup>th</sup> December as accurate

**The Council resolved to accept the minutes as accurate**

*The Chairman requested that item 24.158 be moved to this section of the agenda to allow the successful candidates to take part in the meeting. The Council resolved to change the order of business.*

24.158 Councillor Co-option – to consider any applications received

**3 applications for co-option had been received. The Council resolved that Callum Astill, Bruce Andrews and Patricia Andrews be Co-opted onto the Council. Callum Astill was present at the meeting and was invited to sign the declaration of acceptance. The Clerk was requested to inform the other successful candidates in writing.**

**NB Cllr E Astill did not vote on the appointment of Callum Astill due to a declared interest**

**Callum Astill joined the table for the rest of the meeting as a voting member.**

**Finance**

24.148 To note/approve the payment of invoices received in December 2024  
The Council resolved to approve the payment of invoices previously circulated.

24.149 To review the financial summary, the end of year projection and the budget status  
The Council reviewed the financial summary and discussed the year to date. The end of year projection showed that there was likely to be a small amount left over and the Council resolved that this should be added to the young people facilities reserves.

24.150 To set the budget and precept for 25/26  
The Council resolved to accept the final budget as drafted and request a precept of £22449 which would be a 0.03% increase on the previous year.

24.151 To approve the 2025 Cemetery fees  
The Council reviewed the proposed Cemetery fees and discussed only increasing the costs where the cost to the Council had increased due to increase in staffing costs. The Council resolved to accept the fees as drafted.

24.152 To review the Financial Management Risk Assessment  
The Council noted the updated FRA and resolved to accept it as drafted.

#### *General Matters Concerning the Parish*

24.153 To note the annual inspection of the MUGA  
The Council reviewed the inspection, no further action was required.

24.154 To discuss jobs for the Lengthsman and to note hours remaining  
The Clerk informed the Council that the only job outstanding is to trim back overgrowth spilling over the wall and trim or mow embankment if possible. The Lengthsman had said that he will do his best with the embankment, but there is quite a lot of items discarded within the brambles, and he is unsure he will be able to complete the job fully. Newstead Parish Council have a further 12 hours to use by the 31<sup>st</sup> of March.

24.155 To receive further information regarding the request to remove tree from village green  
The Council had requested for Cllr Smith to enquire into alternative options for improving the signal and how the data had been used.  
Cllr Smith explained that he hadn't received a reply from the police about the request for data that shows how many times the footage received from the CCTV camera had been used. Cllr Smith had been informed by colleagues at Gedling Borough Council that the main option would be to change the way the data is transferred. This would require the installation of fibre optic cabling at cost of approximately £10,000 to install and £3000 -£5000 per annum for the line rental. He continued to explain that Gedling Borough Council had said this was not a cost-effective option and the most cost-effective solution would be to remove the tree on the green. Cllr Smith said that Gedling Borough Council feel there is no option but to remove the tree to maintain the operation of the CCTV which they believe is an important and well used resource.  
The Parish Council shared the feelings of the village which was that removing the tree would not be the preferred option and that more options should be explored.

24.156 To note the location of the Parish Council owned blue grit bins and a refilling schedule  
Parish Council owned grit bins are located on the junctions of Musters & Hucknall Road, Musters Road & Markham Street and Webb Street & Abbey Road. There is also one on Livingstone Street before it changes into Station Road and one on High Lyes Drive. One grit bin is currently missing and reported to be in the

hedgerow on the embankment. The Council requested the Clerk ask the Lengthsman if this can be retrieved during the cut back. Cllrs E and C Astill reported that all bins have been checked, refilled and that 2 bins require further grit to be sufficiently filled up. The Council resolved for the Clerk to order 15 further bags of grit.

24.157 To confirm the date and time of the next meeting: 12<sup>th</sup> February 2025  
**This date was confirmed by the Council.**

24.158 Councillor Co-option – to consider any applications received  
**This item was moved to earlier in the agenda, see above.**