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Minutes of the meeting of Newstead Parish Council held at 7.30pm on Wednesday 8<sup>th</sup> April 2026 at the Newstead Centre, Tilford Road, Newstead

Present: Cllrs; Emma Astill (Chairman), Tim Moore (Vice Chairman), Ernest Hardy, Glynis Williams, Melanie Sherlock, Patricia Andrews, Bruce Andrews & Callum Astill. Also present: Borough Councillor Martin Smith, County Councillor Stuart Bestwick and Jack Maloney Clerk & RFO.

- 26.1 To receive apologies for absence  
**Cllr Sue Pickering**
- 26.2 To receive the Chairman's report  
**Cllr E Astill informed the Council that Cllrs Futers had tendered his resignation from the Council. The Council thank Cllr Futers for his hard work and commitment to the village.**
- 26.3 Declaration of members' interests for this meeting  
**None.**
- 26.4 To receive reports from County and Borough Councillors  
**Cllr Smith explained more about the Gedling housing plan. Cllr Bestwick shared that the information on Lengthsman hours is expected shortly and that it was confirmed that all parties are satisfied with the progress of the playpark lease and that it is on track to be achieved by the deadline. It was also highlighted that there is currently nothing scheduled for Newstead within the highways plan. Decisions regarding any future work will be made by the engineering and traffic team, based on factors such as road surface condition and traffic volume, with the possibility of updates affecting Newstead in due course. There is ongoing pressure for more comprehensive work at the top of Musters Road. Additionally, it was clarified that potholes marked in yellow are scheduled for repair within 90 days, while those marked in white are to be addressed within 72 hours, with repairs being sealed and squared off.**
- 26.5 Public session: Members of the public can take this opportunity to discuss Parish matters with Councillors  
**No public were present.**
- 26.6 Correspondence received  
**The Clerk shared email correspondence from a resident who had asked whether funds could be used to purchase picnic benches for the village green. The Council noted the cost of installing a bench and felt there would likely be limited use. It was agreed that the Clerk would respond to explain that a picnic bench will be included as part of the park redevelopment, and that with five benches already in place, the Council will not be taking this request forward at this time.**
- 26.7 To receive an update regarding the bank between Hazelford Way and the Village  
**An update regarding the bank between Hazelford Way and the village had not been received from the officer at Gedling. Cllr Bestwick suggested that the Clerk follow up by email, clearly setting out the specific issues. Councillors were asked to provide details to the Clerk, and it was agreed that Cllr Bestwick should be copied into the correspondence.**
- 26.8 To confirm the minutes of the Parish Council Meeting of the 11<sup>th</sup> March as accurate  
**The Council resolved to accept the minutes as accurate.**

## Finance

- 26.9 To note/approve the payment of invoices received in March 2026  
**The Council noted the payments made in March.**
- 26.10 To review the bank reconciliation, financial summary and the budget status  
Cllr E Astill reviewed the bank reconciliation and signed it as accurate. The Clerk informed the Council that, due to a refund from HMRC and multiple cemetery payments received in March, there was a surplus at the end of the financial year. This has been moved into general reserves in line with previous years.
- 26.11 To receive and accept the end of year accounts to be audited  
**The Council resolved to accept the end of year accounts as accurate.**
- 26.12 To approve the list of regular payments scheduled for 26-27  
**The Council resolved to approve the regular payments schedule for 2026 to 2027.**
- 26.13 To consider grant applications  
**The Council considered the application from Newstead Artists and resolved to approve the payment of the grant of up to £200.**

## Cemetery

- 26.14 To approve the revised cemetery regulations  
**The Council reviewed the revised section and resolved to accept the updated wording of the cemetery regulations.**

## General Matters Concerning the Parish

- 26.15 To discuss jobs for the Lengthsman jobs  
**The Clerk informed the Council that the Lengthsman had replaced the capping stones at the cemetery. The Council requested the Lengthsman check and clear the routine pathways within the village.**
- 26.16 To discuss the 'clean your street' weekend  
**The Council reflected on the success of the 'Clean Your Street' initiative and agreed to organise another weekend event. It was proposed that a new date be set for the end of May, with a post on Facebook to inform residents. The Council discussed arranging a skip for bulky waste, noting that Gedling have a scheme for bulky waste collections, and considered whether the County, Borough and Parish could work together, particularly in relation to the disposal of soft furnishings. Clerk was asked to explore options for a private contractor to collect and dispose of bulky soiled furniture.**
- 26.17 To confirm the planter arrangement for 26/27  
**The Council discussed the burden of maintaining the planters falling on one Councillor and discussed ways to simplify upkeep while keeping the village looking presentable. It was agreed that the planters be reduced to down in height to include less pots. Cllrs; C Astill and Moore offered to investigate if this was possible.**
- 26.18 To consider replacing the worn information board in the meadow  
**Cllr E Astill informed the Council that the information board at the meadow was significantly worn and in need of replacement. The Council asked the Clerk to research the cost and process of replacing the board.**
- 26.19 To finalise a commemorative item in memory of Philip Burnham  
**Following a review of the meadow, the Council noted Cllr Burnham's significant involvement in securing its designation as a place of natural beauty. It was suggested that a dedication to him be included on the new information board as a fitting tribute, and the Clerk was asked to take this into account when arranging the replacement. The Council also discussed the possibility of renaming the**

meadow after Philip Burnham.

26.20 To note the date and time of the next meeting: 13<sup>th</sup> May at 7:30pm  
**The Council noted the date and time of the next meeting.**