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Minutes of the meeting of Newstead Parish Council held at 7.30pm on Wednesday 9th September 2026 at the
Newstead Centre, Tilford Road, Newstead

Present: Glynis Williams (Vice Chair), Tim Moore, Ernest Hardy and Melanie Sherlock.

Also present: Vikki Arkell Clerk & RFO

26.86 To receive and approve apologies for absence
Cllrs; E Astill, C Astill, Case, P Andrews and B Andrews, Pickering, Smith and Bestwick

26.87 Declaration of Members' interests for this meeting
Cllr Williams declared an interest as a member of Newstead Events

26.88 To receive reports from County and Borough Councillors
No County and Borough Councillors were present however Cllr Bestwick sent a report in his absence:
Trees on Foundry Terrace and works to land behind the green fence should be complete by now, as per Andy Burgin – Not completed, Clerk has chased.
The offer still stands of financial help with large item collections by a private company, for the village.
Flowers and bench at the end of Chapel Terrace. GBC own the land. Confirmed with Andy Burgin that GBC will not maintain this space without clear instructions from PC, to do so.
New DOUBLE litter bin will be fitted near The Pitt and the litter bin near the Linby trail will be moved, as requested. Both these actions are likely to take place in the 2027/28 financial year – The Council expressed disappointment that, despite being only halfway through the 2026/27 financial year, installation may not take place until 2027/28. The Clerk will follow up with Cllr Bestwick

26.89 Public session: Members of the public can take this opportunity to discuss parish matters with
Councillors

Simon Grey was present from Annesley and Felley Parish Council to discuss the ongoing matters regarding
NACP and how the Councils can work together.

- 26.90 Correspondence and ongoing matters
- Unsafe trees on the circle
Trees have been inspected by a tree surgeon. There is maintenance to be carried out but it is not considered urgent. It will be completed by the end of the year.
 - Trees with outstanding works
Daren Marshall, the new Gedling Tree Officer, confirmed that the two grey poplar trees opposite No. 16 had been inspected. The works remained outstanding, although no timescale for completion could be provided due to a backlog of tree works and the unavailability of specialist access equipment. The trees appeared to be in slightly better condition than originally reported, but the proposed works remained outstanding. A further update would be provided when available.
 - Clearing of debris on the banking between Foundry Terrace and Hazelford Way
This has not been completed as per report above, Clerk to chase.
 - The condition and maintenance of the cricket pitch and associated field facilities, including the location of the bin and outstanding repairs to benches.
Only update is the report from Cllr Bestwick, Clerk to follow up.

26.91 To confirm the minutes of the Parish Council Meeting of the 12th August as accurate
The Council confirmed the minutes as accurate.

26.92 To discuss the change of meeting date for the May 2027 meeting.
The Clerk suggested moving the May Parish Council meeting to Wednesday 19th May 2027, as the Parish Council elections were taking place on Thursday 6th May 2027. The Council agreed that this would allow sufficient time for the election process and results to be confirmed and for any newly elected Councillors to be formally notified and provided with the necessary meeting information and notice. The Clerk to update the notice boards.

Finance

26.93 To note/approve the payment of invoices received in August 2026
The Council noted the payments made in August with no further questions.

26.94 To review the bank reconciliation, financial summary and the budget status
Cllr Williams checked the bank reconciliation and signed as accurate. The Council noted the financial summary.

26.95 To confirm the payment of £300 to Newstead Events for the Community Halloween Party, from the funds set aside for this purpose.
The Council confirmed the payment of £300 to Newstead Events for the Community Halloween Party.

26.96 To review grant funding request from The Newstead Mummers
The Newstead Mummers had withdrawn the grant funding request.

Planning

26.97 2026/0565 and 2026/0564: Proposed Roof Alterations To The Existing Rear Extension & Replace The Second-Floor Roof Dormer Windows with Roof Lights To The Front Elevation & External Boiler flue to rear elevation/roof -Newstead Abbey Park, 2 Stable Cottages Station Avenue (Response required 16th September 2026)
The Council considered the planning applications and raised no objection to the proposals.

General Matters Concerning the Parish

26.98 To note details received regarding the Lengthsman tasks. To request further works for completion.

The Council noted the completed Lengthsman tasks and agreed that, for future works, details of the work required will be sent to the Lengthsman for an estimate of the hours needed and an indicative timeframe for completion. This will then be agreed by the Clerk on behalf of the Council prior to works commencing. Once completed, the Council will be notified so that works can be checked where necessary and a record of completed tasks maintained.

26.99 To discuss the installation quote received for replacing the missing Village Welcome Sign.
Clerk to clarify that new posts were required and the old ones removing.

26.100 To discuss participation in Sherwood Forest Day - 20/2/27
The Council discussed participation in Sherwood Forest Day on 20th February 2027. Unfortunately, due to the mid-week day, it isn't something the Council would be able to facilitate.

26.101 a. To receive an update on matters regarding Newstead and Annesley Country Park and the response to the open letter from Newstead and Annesley Community Voice.
The Council noted that a response had been expected prior to the meeting but had not yet been received.
b. To discuss concerns regarding the maintenance of the Pocket Park and the outstanding issue of the gate being left open, and to consider contacting CAST/Newstead Enterprises and RCAN regarding these matters.
The Council discussed the condition and maintenance of the Pocket Park and the ongoing issue of the gate being left open.

It was agreed that CAST should be contacted regarding the closing and maintenance of the Pocket Park and the gate.

26.102 To note the date and time of the next meeting: 14th October 2026
The Council noted the next meeting